



NATIONAL EVENT APPLICATION

FOR THE YEAR: 20\_\_

UNITED STATES POLO ASSOCIATION

9011 Lake Worth Rd. ♦ Lake Worth, Florida 33467

Telephone: (800) 232-8772 Fax: (888) 391-7410

Website: www.uspolo.org E-mail: tournaments@uspolo.org

\_\_\_\_\_ Polo Club hereby applies to be Host Club for the following event:\_\_\_\_\_
to be played at the goal level listed in section I. A under the Tournament Condition in the Yearbook, unless approved in writing by the Tournament Committee.
In support of this application, we submit the following:

- 1. Expected starting dates: \_\_\_\_/\_\_\_\_/\_\_\_\_. Date of Final game: \_\_\_\_/\_\_\_\_/\_\_\_\_.
2. Do you intend to use USPA Professional Umpires? [ ] Yes [ ] No
3. Tournament Representative responsible for Umpires (Name and Contact Info) \_\_\_\_\_
4. Tournament Equine Welfare Representative\_\_\_\_\_
5. Do you want us to send trophies or will you use the "Trophy Reimbursement Program" \_\_\_\_\_
Address to Send Trophies\_\_\_\_\_

CONTRACT FEE:

50% of the contract fee is due within 30 days of the awarding of the event. The balance of the fee is due no later than 30 days prior to the beginning of the event.

Table with 3 columns: Handicap Level, Outdoor Fee, Arena Fee. Rows include goal levels from Over 24 goal down to Women's Events.

\*The Regional President's Cup has a tournament entry fee of \$100.00 per team with a minimum of 4 teams.

PROFESSIONAL UMPIRES:

Preference will be given to a Host Club agreeing to employ USPA Professional Umpires. (Use of USPA Umpires is a requirement for tournaments 20 Goals and above and recommended for 12 goals and above, free umpires will be provided for tournaments 6 goals and below). For more information contact Umpire Manager, Maggie Mitchell mmitchell@uspolo.org

LIABILITY INSURANCE:

Effective January 1994, USPA Clubs wishing to host USPA National, Circuit and Sanctioned Events, must produce a certificate of Insurance including participant liability of a minimum coverage of \$1,000,000.00 NO EVENT WILL BE AWARDED WITHOUT A CERTIFICATE ON FILE

HOST TOURNAMENT COMMITTEE (see page 2 for host club tournament committee responsibilities):

Please list members of the host tournament committee for this event:

Three horizontal lines for listing committee members.

SPECIFIC TOURNAMENT CONDITIONS:

Please list specific tournament conditions that will be used for the tournament (example: instant replay, shoot out, etc.)

Three horizontal lines for listing tournament conditions.

Tournament Conditions: Section V. TOURNAMENT FEES AND CHARGES: Paragraph C: The fees charged by the Host Club for participation in a USPA National Event, shall not exceed the amounts approved by the Board of Governors. No additional fees or charges shall be imposed upon participants. Fees shall not be structured in a manner which causes the cost of event participation by individuals who are not members of the Host Club to exceed the cost of participation by Host Club members. Failure to comply with this condition may result in the Tournament being withdrawn.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Club Delegate or President

TOURNAMENT COMMITTEE APPROVAL: [ ] Yes [ ] No Date of Approval/Denial: \_\_\_\_\_

## HOST CLUB TOURNAMENT COMMITTEE RESPONSIBILITIES

- A. The Host Club is responsible for the collection and remittance of all USPA entry fees, contract fees, club dues, player dues, Host Club entry fees, and any other charges related to the event.
- B. The Host Club shall communicate the details of the event in such a way as to encourage maximum participation.
- C. The Host Club shall receive entry forms from all teams participating in the event on forms supplied by the USPA, and shall receive waiver, indemnity, assignment and hold harmless agreements from all individuals participating in the event on forms supplied by the USPA. The Host Club agrees to indemnify, defend and hold USPA harmless against and from any and all suits, claims, demands, damages, liabilities, costs, and expenses (including reasonable counsel fees) arising out of USPA's use of photographic, broadcasting, taping, filming, television or similar rights, of any kind, of teams or individuals participating in the event who have not signed the prescribed USPA forms.
- D. The Host Club shall appoint a Tournament Committee which shall be responsible for conducting the event. As a condition for awarding the USPA National Event to the Host Club, the Board of Governors may reserve unto itself the right to designate and/or approve appointments to the Host Club Tournament Committee. The responsibility of the Club Tournament Committee starts at the time of the draw and end at the conclusion of the final game.

- E. The Tournament Committee shall select officials, including timer, scorer, and flaggers, for all matches. When possible, Umpires shall conform to the following standards:

Upper handicap limit of 22 goals and over	AA Certified Umpire Upper
handicap limit of 22 goals and below	AA-A Certified Umpire
Upper handicap limit of 16 goals and below	AA-A-BB Certified Umpire
Upper handicap limit of 12 goals and below	AA-A-BB-B Certified Umpire
Upper handicap limit of 8 goals and below	AA-A-BB-B-CC Certified Umpire
Upper handicap limit of 4 goals and below	AA-A-BB-B--CC-C-CT Certified Umpire

USPA Certified Umpires, if available, should be used. As a condition for awarding the USPA National event to the Host Club, the Board of Governors may reserve unto itself the right to designate and/or approve the umpires to be employed for the event. The USPA may also require that the Host Club enter into a contract with the USPA for the provision for umpires.

As a condition to awarding National, Circuit, or Sanctioned tournaments with an upper handicap limit of 20 goal and above, the Host Club will be required to contract with the USPA for at least two professional USPA certified umpires. In addition, horse emergency equipment (i.e. designated horse ambulance, screen, leg splint) must also be at field side during all tournament games.

- F. The Host Club Tournament Committee shall apply and enforce USPA Rules and Policies throughout the event and shall, where necessary, make decisions regarding the interpretation of such Rules and Policies. The decision of the Committee is final, subject only to the authority of the USPA Board of Governors.

In events with an upper handicap level of 20 goals or more, the Host Tournament Committee may choose the Defended or Undefended procedure for Penalty No. 3.

- G. The USPA owns all TV rights to USPA Tournaments. Prior to TV coverage, contact the USPA office for authorization and approval. For events to which USPA By-Law Section 5 applies, the Host Club shall obtain and grant to the USPA the right to use, and to permit others designated by the USPA to use, the name and pictures of the Host Club and all facilities and grounds used in connection with or related to the event, and the likenesses or pictures of all personnel, participants, spectators and any other related subjects at the event, in television and radio broadcasts, motion pictures, and similar media, and in advertising, publicizing and promoting the events.